

# Office Principal N.J.S.A. Government College, Kapurthala

## Internal Quality Assurance Cell (IQAC)

### Plan of Action - 2020-21

No. 990

Date: 04-09-2020.

- Due to Corona Virus Pandemic, admission policy of students will be framed in such a way that students' physical entry in the College is minimum.
- For the smooth conduct of admission process and exit classes examination, whenever announced by the University, necessary arrangement to be made in view of the dangers of the corona virus.
  - Provision of Touchless Hand Washing Points in the College.
  - Provision of face masks for the students.
  - Necessary arrangements for the sanitization of the College.
  - Installation of Touchless Sanitization machine in the College.
  - Awareness among students and staff about the use of face mask, regular hand washing and social distance norms in the College.
- On-line Inaugural session for new students admitted to the College, to acquaint them regarding College norms and student activities
- Permission from the University to start new course on Bachelor of Computer Application (BCA) in the session 2020-21.
- Strengthening of College infrastructure for the arrangement of on-line teaching in the College.
- Arrangement of Webinars for dissemination of knowledge to students and faculty.
- Encouraging faculty members to participate in webinars arranged by other Institutions to update their knowledge.
- Development of learner-centric environment conducive to quality education and faculty maturation.
- Encouraging teachers to adopt the required knowledge and use of modern technology in teaching and learning process.
- Provision of organisation of workshops/Seminars/Conferences for students and teachers to upgrade their knowledge.
- Provision for Extension Lectures to students from learned persons from University/Industry for promotion of quality learning.

- Encouraging teachers to present their research papers at various Seminars/Conferences/workshops at State/National level and also to participate in these types of programmes.
- Conduct of class tests, classroom presentation, assignment and Mid Semester Examination for monitoring students' academic performance, if possible in present circumstances of Corona Virus pandemic. Otherwise provision for online class tests, presentations, assignment and Mid Semester Examination.
- Provision for student participation in cultural activities particularly at University Zonal Youth Festival and other inter-college and State level competitions.
- Encouragement to student participation in Sports, NSS and NCC at University/State/ National level.
- Arrangement for remedial classes for slow learners especially from socially and economically weaker sections of the society.
- Special economic assistance to students from economically weaker sections of the society on the basis of merit cum means criteria.
- Encouraging students to visit library in their free periods so that maximum benefits can be derived from this rich source of knowledge.
- Provision to continue Honesty Shop in the College.
- Provision for Career and Counselling activities in the College.
- Provision for Subject/Department Associations/Society for the overall development of the Department/Subject.
- Teaching according to pre-planned 'Lesson /Teaching Plan' by every teacher.
- To inculcate sense of social responsibility among the students- organisation of Blood Donation Camp, visit of special home for special children.
- Provision for feedback response from students, parents and other stakeholders to ensure quality education to students.
- Active participation in awareness campaign about the Corona Virus eradication programmes at District and State level.
- Active participation in Drug De-addiction programmes, DAPO, SWEEP, Legal literacy, Swatch Bharat programmes etc. at various levels.

*U. B. B. B.*  
04/09/2020  
Coordinator – IQAC

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04/09/2020  
Principal  
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